

11<sup>th</sup> July 2023

Dear parents/carers

## End of Year and Transition Information

### Staffing Updates

Please find below details outlining our staffing for September and the class your child will be transferring to:

Current Year Group	Current Class	September's New Class	Current Class	September's New Class
<b>Nursery</b>	Nursery	RLR- Mrs Russell and Miss Lockley	Nursery	RDP- Danielle Peake
<b>Reception</b>	REP	1LD- Mrs Dodd (Miss Lockley on a Monday)	RCR	1CN- Miss Newell
<b>Year 1</b>	See separate letter	2HH- Mrs Harris	See separate letter	2JD- Miss Dangerfield
<b>Year 2</b>	2HH	3EB- Miss Ball	2LT	3AG- Mr Gardner
<b>Year 3</b>	3AG	4DJ- Miss Jones	3CF	4CF- Mr Fergusson
<b>Year 4</b>	4SW	5JP- Mr Price	4MR	5MJ- Miss Jones
<b>Year 5</b>	5JS	6JS- Mrs Sanders	5MJ	6MH- Mrs Middlebrook and Mrs Holdcroft

The staff member identified above will be your child's class teacher(s). This may not be the person that directly teaches your child throughout the course of the day for all subjects. All members of staff working within your child's year group will be introduced to you on the 'Meet the Teacher' afternoon and will have a full overview of the needs of your child- these staff will also be outlined within the transition information which will be coming out to you soon.

We will sadly be saying our good-byes to a number of members of teaching staff who are leaving us to take on teaching positions in news schools:

- Miss Taylor (our previous Year 2 class teacher who has currently been on maternity leave from school)
- Mr Worton (current Year 4 class teacher)
- Mrs Merricks (current Year 6 class teacher and SLT member).



We are also saying goodbye to Mrs Wootton, our front office member of staff, who is embarking upon her retirement: she will be a huge loss to Perry Hall but we would like to wish her lots of relaxation and happiness in her new found free time.

I am sure that you will join me in thanking all of the staff leaving for all of their hard work and the support that they have given to pupils, parents and staff- they will be greatly missed by all. We wish them all well for the future and thank them for their commitment and positive contributions to our school.

Finally, based on previous correspondence from the Trust, you are already aware that I (Mrs Gibbins) have taken on a Maths Consultant role working across the Trust and will no longer be based here, as Head at Perry Hall, from September. As you are aware, Perry Hall is welcoming Mr Fellows as the new Headteacher from September.

Next academic year, we are also welcoming a new Assistant Headteacher, Mrs Robinson, and two new class teachers, Miss Ball (Year 3) and Miss Jones (Year 4) into the Perry Hall family. I know you will all help to make them feel very welcome.

Finally, we have some changes to share regarding our breakfast and afterschool club provisions. Mrs Fergusson has made the difficult decision to no longer lead breakfast club in the new academic year. Miss Parkinson is also no longer leading our after-school club provision alongside Mrs Gaunt. New staffing arrangements will be confirmed in due course. We thank both members of staff for the commitment and care that they have shown towards supporting our before/after school club care arrangements.

### **Transition Information**

I appreciate that you are all eager to find out information about your child's new year group. Therefore, if your child is moving into Year 1-6, I would like to invite you into school, between 2 and 3pm on Wednesday 19<sup>th</sup> July to meet your child's new year group teacher (if you have more than one child in school, you will be able to switch between their classrooms and their new class teacher will be able to fill you in on any year group specific details). During this session, information will be shared regarding next academic year with you and your child in order for you to be as fully prepared for September as possible.

Your child will spend a further session with their new class teacher during the morning of Monday 24<sup>th</sup> July. (If your child is moving into 3EB, this session will take place during the week before).

### **End of Year Reports**

To confirm, we are aiming for you to receive your child's end of year report on Monday 17<sup>th</sup> July. If you wish to discuss the content of your child's report with your child's class teacher, please do not hesitate to contact them and they will arrange a suitable time with you to hold this discussion.

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**Head of School**

Mrs C Gibbins

**Executive Headteacher**

Miss R Kohli

**Chief Executive Officer**

Mrs A Cheema OBE

**End of Year Medication Handover**

As usual, if your child has been receiving medication whilst in school this academic year, we would like to request that all medication is collected from school as the children break up for the summer holidays. Your child's year group staff will hand this over to you on the day they break up.

If your child will require medication whilst in school next academic year (2023/2024), please request a new form from the school office (you can do this prior to breaking up). Medication cannot be given in school in September until new forms have been completed, signed and returned to school. *Please ensure that all medication is prescribed and is in date* as medication cannot be administered in school if it is not.

As we near the end of this academic year (once again reflecting on how quickly the year has passed), I would like to thank you all, as always, for your continued support. Your children are incredible, display fantastic attitudes towards their learning and continue to work extremely hard. I remain exceptionally proud of Perry Hall and everything that our school community has achieved. Although it is with great sadness that I leave Perry Hall Primary School at the end of this academic year, I know that Perry Hall will continue to go from strength to strength under the leadership of Mr Fellows and the wider leadership team.

Yours sincerely,

Mrs C Gibbins  
Head of School.

