



16<sup>th</sup> December 2022

R.e. Staffing in Year 4

Dear parent/carers,

As you may be aware, Mrs Rai is due to start her maternity leave following the Christmas break. We wish her all the best and are very excited for her.

We have ensured that the pupils in 4MR have the continuity of staff following the Christmas break. Mr Price, who has been working in Year 6 during the Autumn term, will be covering the maternity leave and will remain as full-time class teacher. Mrs Merricks will be moving into Year 6 as a class teacher. Prior to breaking up for Christmas, a thorough handover regarding your child's attainment and needs will take place. This will ensure a smooth transition after Christmas.

Mr Fergusson will remain as phase leader for Years 3 and 4 ensuring consistency in the teaching and learning of all pupils.

As always, the well-being and academic progress of our pupils is at the forefront of the decisions we are making.

If you do have any further questions, please do not hesitate to contact us.

Thank you for your continued support.

Yours sincerely,

Mrs Gibbins

Head of School