



2021-  
2022



Secondary School  
Admissions from  
Perry Hall



Deadline for applications –  
October 31st

# School Admissions





Deadline for online applications – 31<sup>st</sup> October 2021. If you do not apply by this date, your child may not be allocated a school.

The following details are for information of how to apply for Wolverhampton schools, excluding Thomas Telford or any private fee paying school.

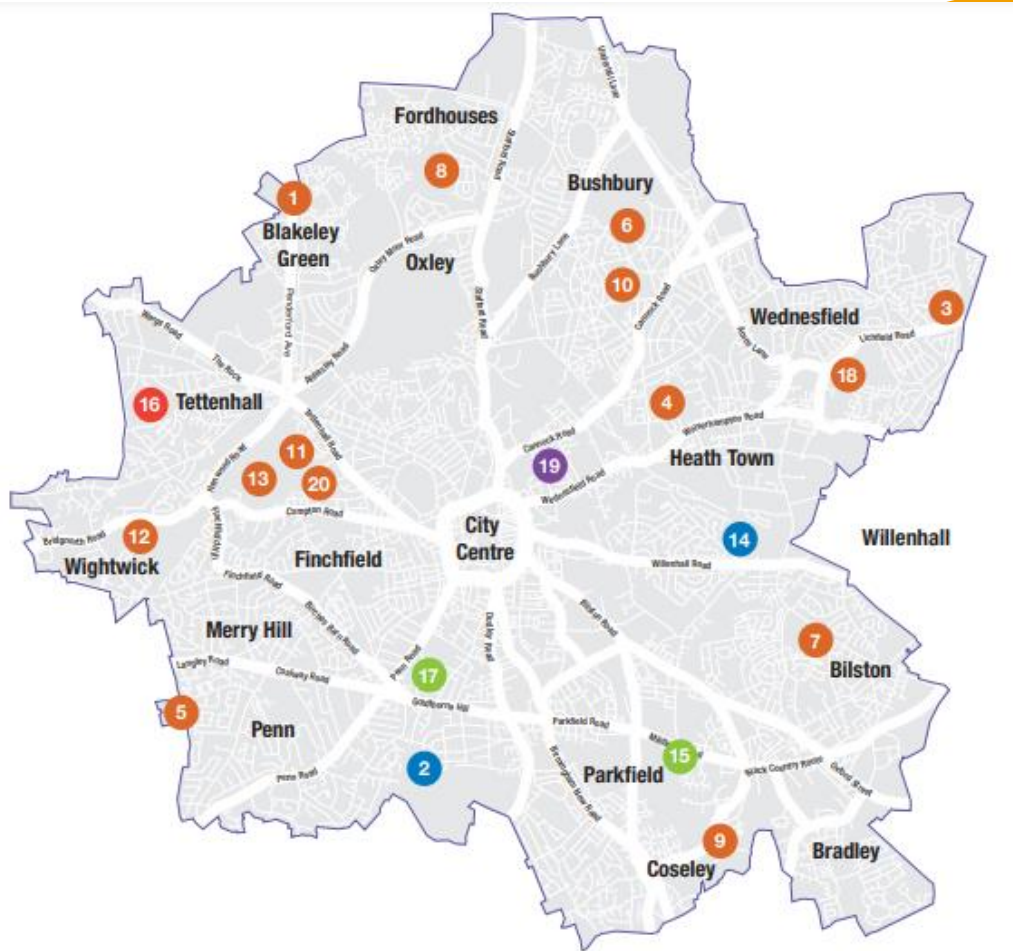
If you are applying for a faith school (such as Our Lady & St Chad Catholic Academy, St Peter's Collegiate School, St Edmund's Catholic Academy, The King's C of E and The Royal School), the Supplementary Information Forms can be downloaded from the School Admissions website. They must be completed and returned directly to the school.

If you are applying for a school out of the Local Authority (e.g. Walsall) then please apply via their council website.

In addition to the online application, if you are applying to the following school's you are required to complete an additional Supplementary Information Form. **The form should be completed and returned direct to the school.**

-  [Our Lady and St Chad Catholic Academy \[86kb\]](#)
-  [St Peter's Collegiate School \[592kb\]](#)
-  [St Edmund's Catholic Academy \[1Mb\]](#)
-  [The Kings Church of England School \[720kb\]](#)

# Secondary Schools in Wolverhampton



School Type   ● Academy   ● Community   ● Free School   ● University Technical College   ● Voluntary Aided

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1	Aldersley High School (and Resource Area for Speech and Language) . . . . . 8	11	S. Peter's Collegiate School - A Church of England Academy. . . . . 13
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Taken from the Wolverhampton Schools Admission booklet found here:

[Wolverhampton Schools Admissions Booklet](#)



# Secondary Schools in Wolverhampton



## THOMAS TELFORD UNIVERSITY TECHNICAL COLLEGE

Springfield Campus, Cambridge Street,  
Wolverhampton WV10 0JR

**Tel:** 01902 872180

**Website:** thomastelfordutc.com

**DfE Number:** 3364006

**Principal:** Mr Avtar Gill

<b>School Type:</b> Universal Technical College		<b>Year-7 Admission Limit:</b> 150
<b>Admission Authority:</b> UTC		
<b>Pupil age range:</b> 11-19	<b>Pupils on roll Jan 21:</b> <b>284</b>	<b>Year-12 Admission Limit*:</b> 150

\*total pupils admitted

From September 2020 Thomas Telford University Technical College will accept applications for Year 7 places. Applications must be made to your Home Local Authority up to 31st October 2021.

The UTC will also accept applications for Year 10 at any time during the previous academic year up to 31st October 2021.

If the UTC receives more preferences than there are places available the admission criteria on page 110 will be used to prioritise all applications. In such circumstances, some applicants will clearly be unsuccessful. Therefore, it is advised that parents/carers consult the admission criteria before submitting their preferences.

## WEDNESFIELD HIGH SPECIALIST ENGINEERING ACADEMY

Lichfield Road, Wednesfield,  
Wolverhampton WV11 3ES

**Tel:** 01902 558222

**Fax:** 01902 558200

**Website:** wednesfieldhigh.co.uk

**DfE Number:** 3364130

**Headteacher:** Ms N Carpenter

<b>School Type:</b> Community		<b>Year-7 Admission Limit:</b> 210
<b>Admission Authority:</b> City of Wolverhampton Council on behalf of the Academy Trust		
<b>Pupil age range:</b> 11-18	<b>Pupils on roll Jan 21:</b> <b>805</b>	<b>Year-12 Admission Limit*:</b> 30

\*new pupils being admitted for the first time

If the school receives more preferences than there are places available the admission criteria on page 49 will be used to prioritise all applications. In such circumstances, some applicants will clearly be unsuccessful. Therefore, it is advised that parents/carers consult the admission criteria before submitting their preferences.

September 2021 Admissions		
Parents express preference for	School being first preference	No. of places allocated:

For more information about each school (like these), please see the information booklet found here:

Wolverhampton Schools Admissions  
Booklet

# School Admissions

Deadline for online applications – 31<sup>st</sup> October 2021. If you do not apply by this date, your child may not be allocated a school.

Wolverhampton's Admissions Online system can be accessed at the following address:  
[www.wolverhampton.gov.uk/admissions](http://www.wolverhampton.gov.uk/admissions)

## UID Number (Unique Identifier)

You should by now have received your child's UID Number, which helps to prevent fraud and is unique to your child.

If you have lost it you will need to contact the Admissions and Appeals Section on 01902 551122.

What are the benefits of applying online?

- View allocations online on 1 March 2022
- Applications are made through a secure website.
- Applications can be viewed/edited online up to the closing date for applications (31 October 2021).
- Ensures that the applicant enters all the mandatory information needed to make an application.

# Completing the admission form

Apply Online at [www.wolverhampton.gov.uk/admissions](http://www.wolverhampton.gov.uk/admissions)  
(UID Number available on request from 01902 551122)  
until 31 October 2021.

Home

Don't have an account? Please [register](#)

Email Address

Welcome to the ONE Citizens Portal

To use this site you will need to first register the

Click register

Add your security details

Registration

You need to first register with us in order to apply for a School Place for your child(ren). This screen will guide you to the registration process. Please hover the mouse over each field to see what information you will need to enter for this purpose.

Security Details About you Contact Details

Email Address \*

Confirm Email \*

Password \*

Confirm Password \*

Secret Question \* Mothers Maiden Name

Secret Answer \*

Security Details About you Contact Details

Add your security details

Title \* Please select

Forename \*

Surname \*

Gender \* Please select a gender

Previous Next

\* Required field

# Completing the admission form

Apply Online at [www.wolverhampton.gov.uk/admissions](http://www.wolverhampton.gov.uk/admissions)  
(UID Number available on request from 01902 551122)  
until 31 October 2021.

## Registration

You need to first register with us in order to apply for a School Place for your child(ren). This screen will guide you to enter the necessary information required for registration process. Please hover the mouse over each field to see what information you will need to enter for this purpose.

Security Details About you Contact Details

To find your home address please enter your postcode and then click Find Address. If you do not know your postcode, look it up [here](#). If your address is not listed, press the 'Enter Address Manually' button and type the correct address in the boxes provided

Postcode \*

Find Address

I don't have a Postcode

Please supply a telephone number where you can be contacted during normal office hours, if necessary.

Postcode \*

Find Address

Enter Address Manually

25, Milton Road, Clapham, Bedford, MK41 6AS  
44, Milton Road, Clapham, Bedford, MK41 6AS  
66, Milton Road, Clapham, Bedford, MK41 6AS  
85, Milton Road, Clapham, Bedford, MK41 6AS  
101, Milton Road, Clapham, Bedford, MK41 6AS

Select

Select

•If you don't find your address you can type it in **Enter Address Manually**

Click on Address

Enter your telephone Numbers

Security Details About you Contact Details

To find your home address please enter your postcode and then click Find Address. If you do not know your postcode, look it up [here](#). If your address is not listed, press the 'Enter Address Manually' button and type the correct address in the boxes provided

House Number

House Name

Building Name

Street Name

District / Village

Town

County

Postcode \*

Country

Find Address

Please supply a telephone number where you can be contacted during normal office hours, if necessary.

Home Phone

Mobile Number

Work Phone

Previous

Submit Registration

\* Required field

Submit Registration

# Completing the admission form

Apply Online at [www.wolverhampton.gov.uk/admissions](http://www.wolverhampton.gov.uk/admissions)  
(UID Number available on request from 01902 551122)  
until 31 October 2021.

## Your Home Page



You get an Email

Thank you for registering with the Citizens Portal.

To activate your account we need you to confirm your email address is valid. To do this, click on the link below this will take you to a page where you can enter your password and login.

[https://vm2008x64r2/CitizenPortal/Account.Mvc/CompleteRegistration/1388\\_6f207ec5-b12d-4730-8349-faa592a6bc5](https://vm2008x64r2/CitizenPortal/Account.Mvc/CompleteRegistration/1388_6f207ec5-b12d-4730-8349-faa592a6bc5)

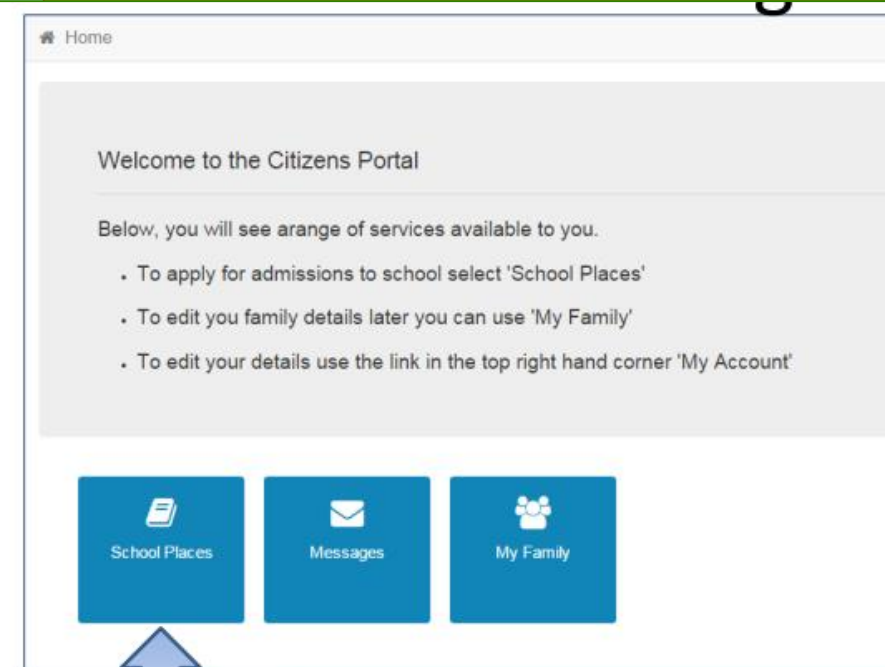
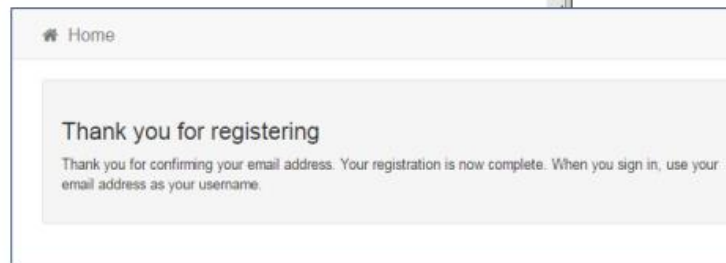
Please note: if you are unable to click on this link, carefully copy and paste the text into your Internet browser.

Kind Regards, Portal Administrator

**Important - Please do not reply to this email as this account is not monitored.**

Click on the link

- If the email is not in your inbox, check your Junk Mail folder
- If the link is not highlighted copy and paste into your browser's URL box



Click School Places

- If you have more than one child you only need one account



# Completing the admission form

# Adding An Applicant

## School Places

This is the Home Page. From here you can make a new application or view or change the application you have already made. You can use the Help we have provided if you get stuck or contact us using the details in the Contact Us link below. When you have finished your application and are happy with the details you have provided, you must SUBMIT it to the Local Authority. Follow the instructions that will be displayed to help you do this.

Important! You can still change your application after it has been submitted, up until the closing date, but you MUST SUBMIT it again or we will be unable to consider your application.

### Make a new application

You currently have no children without an application.

Back

Add child

•If you already have children added via another service or My Family they will be shown here

Click Add Child

## Add Child

Add a child

Forename • Bert

Middle Name • Harry

Surname • Bloggs

Gender • Male

Date of Birth • 12/12/2004

Relationship to Child • Father

Parental Responsibility •  Yes

No

If you have legal responsibility for this child, select Yes

Select Address •

85 Milton Road Clapham Bedford MK41 6AS UK

Click to add new address

Cancel

Enter your child's legal names, gender and date of Birth

Confirm they live with your or click in the box below to add their address

# Completing the admission form

# Adding An Applicant

Parental Responsibility  Yes  
 No  
If you have legal responsibility for this child, select Yes

House Number

House Name

Building Name

Street Name

District / Village

Town

County

Postcode

Country

# Completing the admission form

# Starting the Application

## School Places

This is the Home Page. From here you can make a new application or view or change the application you have already made. You can use the Help we have provided if you get stuck or contact us using the details in the Contact Us link below. When you have finished your application and are happy with the details you have provided, you must SUBMIT it to the Local Authority. Follow the instructions that will be displayed to help you do this.

Important! You can still change your application after it has been submitted, up until the closing date, but you MUST SUBMIT it again or we will be unable to consider your application.

### Make a new application

Can apply now

 Bert Bloggs

Date of birth: 12-Dec-2004  
Current age: 10

You can perform the following actions:

- [Start new application](#)

Start new Application

Back

Add child

## Home

### Select a Transfer Group

For your child's date of birth, you can apply for the following school places:

Transfer to Secondary September 2016

Back

Click the Box

•If you don't get an Admissions Group you maybe to late or your child's date of birth is out of range – either way please contact Admissions

# Completing the admission form

# Starting the Application



Admissions

### Find Child

Transfer to Secondary September 2016

You may have received a letter from your Local Authority, containing a UID (Unique Identifier) for your child. This is a code which identifies your child's application and using it will make it faster to complete your application.

The UID will look something like this: **rz0118m04q99848**

Please note the UID is specific to your child for this year's applications. If you have more than one child that you need to make an application for this year you may have received a separate UID for each child.

You are applying for a school place for the following child: Bert Bloggs

Having problems finding or using the UID?  
Continue making your application by clicking

Enter your UID  
Then press Next

Or  
No UID

Admissions

### Additional Child's Details

Does your child have a Statement of Special Educational Needs?

No

Is your child registered as being in the care of a Local Authority e.g. are they fostered or a 'Looked After' child?

Yes

Is your child a twin or triplet, etc. (one of a multiple birth)?

No

Slide to select

Next



# Completing the admission form

# Starting the Application



Admissions

Child's Current School

Where does Bert currently go to School? Use the search facility below to find Bert's current school.

Find a School

To find the school you are looking for, search using a postcode, local authority, school name or a combination of these, then click Search.

Postcode

Schools located in

School Name (Tip: Part names give better results)

1 School(s) found

School Name	Gender	Address	Website
Raynsford Primary School (p41) (Finchmill Lower School)	CoEd	Park Lane, Herlow, BEDFORD, Simshire, SG18 8JK	

If, after searching, you are still unable to find the school, please tell us where your child is currently being educated by typing the name into the box below.

Currently educated at:

Search for your child's current school

Select

If your school is not listed change remove the **Postcode** and change the **Schools located in** to your local authority

Admissions

Child's Current School

School Name

School Address

The above is the school Bert currently attends, or if you have entered some details below, select the 'Next' button to continue. If not, select 'Change current school' to search for the correct school.

If, after searching, you are still unable to find the school, please tell us where your child is currently being educated by typing the name into the box below.

Currently educated at:

Next

If your child is not in school please tell us in the box at the bottom

# Selecting Your Preferences

**Admissions**

### Preference School Search

This is where you will tell us the school you would prefer your child to attend. You may select more than one school and if you do, it is important that you rank them in the order you prefer, with the school you most want at Rank 1. Use the up and down arrows that will appear once you have selected more than one school to rank your schools.

For each school you select, you will then be able to tell us your reasons for having chosen that school. You do not have to give any reasons if you do not wish to and depending upon the reasons you claim, we may have to ask you to provide further evidence.

### Find a School

To find the school you are looking for, search using a postcode, local authority, school name or a combination of these, then click Search.

Postcode:

Schools located in:

School Name (Tip: Part names give better results):

3 Schools found

School Name	Website
Applegreen School	Bedford, MK44 1QE
Green Abbey School (Green Abbey Community School)	Manby Road, Bedford, Bedfordshire, MK42 1GH

**Select** →

**Schools Located In** ↑

**Search for your school** ←

Here you can also give details about any siblings attending the secondary school.

**Admissions**

### Preference Reasons

In order to support your application for a place at Green Abbey School you can select the appropriate reasons below. You will have the opportunity to tell us in your own words of any additional reasons, or more about your selected reasons, on one of the next pages. **IMPORTANT - To select 'Yes', click to make the YES turn BLUE**

Admissions for this school are controlled by this Local Authority. Preferences are ranked equally - for further details please refer to Section D of the Guide to parents  
[Download - Right Click and Select Save Target As](#)

I believe my child lives in this school's catchment  Yes  No/Not Applicable

I believe my child attends a feeder school to this school  Yes  No/Not Applicable

I am selecting this school because of the distance from my child's home to this school  Yes  No/Not Applicable

I am selecting this school because Bert is a child of a member of staff currently working at this Preference school  Yes  No/Not Applicable

**Slide to highlight Yes as Blue** →  Yes  No/Not Applicable

**Next** ←

# Completing the admission form

## Selecting Your Preferences

Admissions

### Your Preferred Schools

You have selected the schools below. You may choose up to 3 schools and you may change your selection until 31/10/2015 23:59

Use the arrows to rank your preferred schools; your most preferred school must be at the top ranked 1.

Rank	School name	Re-order
1	Green Abbey School	<input type="button" value="Edit"/> <input type="button" value="Remove"/>

Add more preferences

Next

You can add up to the maximum number of preferences, and we strongly recommend you add more than one

You can add up to 3 schools as your preferences.

# Submitting Your Application

## Completing the admission form

Admissions

Application for Bert Bloggs, Date of birth: 12/12/2004

You have completed your application and it has been saved. Using the options below, you can now either 'Submit' your application or you can 'Return to Your Application Later' if you don't want to submit it just yet.

Also you can see a printable summary of your application using the 'Preview' button.

**Terms and Conditions**

Before you submit your application you should read the following Terms and Conditions. Unless you indicate otherwise you will be sent your offer in an email and you will be able to see the details on this website. This page also details our Data Protection statement.

To submit your application you must accept the terms and conditions at the bottom of the page.

← Read the Terms and conditions

**Submit Now**

**School Place Offer**

If you choose to receive your offer by email, the Local Authority may choose not to send out your offer on paper, thereby saving valuable resources.

Your offer will also be available on this website on 01/03/2016

I would like to receive my offer of a school place via email

Yes

Warning: Sometimes emails end up in your Junk or Spam folder. If you do not receive your email on the date above, please check there first.

**Preview Your Application**

To see a printer friendly version of your unsubmitted application, click the Preview button

**Submit Your Application**

Once you 'Submit' your application you may still make changes until 31/10/2015 23:59

If you are not ready to submit your application now, you can click 'Return Later' instead and you may return to your application at a later date to make changes. You **MUST SUBMIT** it before 31/10/2015 23:59

I declare that I have checked the information given in this application and believe it to be correct. I declare that I have read and agree to the terms and conditions set out above.

Yes

← Offer by Email?  
Preview and check your application

Finally – 'I declare' and Submit Now



# Completing the admission form

# Confirmation

Dear Mr Fred Bloggs,

Thank you for submitting your application for a school place.

Your application has been received by the Bedfordshire S20 School Admissions Team and does not require any further action by you in order for it to be processed. However, if additional evidence or information is required for the schools you have expressed preferences for e.g. medical/baptism certificates or supplementary forms, you will need to supply them.

You have expressed preferences for the following schools in this order of priority:

Rank	School Name	Address
1	Green Abbey School	Green Abbey School, Burnaby Road, Bedford, Bedfordshire, MK42 1GH



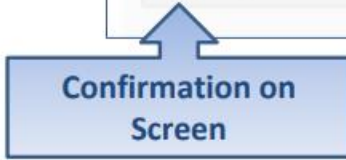
Admissions

Application for Bert Bloggs, Date of birth: 12/12/2004

Your application has been successfully submitted. You will shortly receive a confirmation email listing your school preferences. If additional information or evidence, e.g. medical/baptism certificates/supplementary information forms, is required for these schools, you will need to supply them.

To see a printer friendly version of your submitted application, click the Preview button. [Preview](#)

You do not need to take any further action. However, if you want to change any of the details you have submitted you may do so up until 31/10/2015 23:59. If you make any changes you **MUST RE-SUBMIT** it. Otherwise your application will not be considered.



School Places

**Application submitted**

Bert Bloggs

Transfer to Secondary September 2016  
Date of birth: 12-Dec-2004  
Current age: 10  
Last updated 26/08/2015 13:18  
Submission closing date 31/10/2015 23:59  
School Place Offer published here 01/03/2016

You can perform the following actions:

- [Change application](#)
- [View application](#)
- [Start new application](#)

You can return to the Citizen Portal and at any time change your application up until the closing date.

Until 31<sup>st</sup> October

# School Admissions

Having gathered as much information as possible please take time to think about your preference(s) before you apply online or complete the common application form (CAFI). Ask yourself the following questions:

- Does my child have an Educational Health Care Plan? (If the answer is 'yes', please do not complete this application process.)
- Do I know where the school is situated?
- Can my child(ren) get there without too much difficulty?
- Have I visited the school(s) to see for myself the facilities they have to offer?
- Have I obtained all the relevant forms/information for my preferred schools?
- Have I read and understood the procedures that will be used if there are more applicants than there are places available (i.e. the school is oversubscribed)?
- Do any of my preferred schools have a history of over-subscription? If so, how is my application likely to meet the criteria used for the allocation of places?
- Does everyone with parental responsibility for the child agree with (i) the preferred schools; and (ii) the order in which they are being presented?
- Do I need to seek clarification of any points before I submit my application? (i.e. common application form, supporting evidence form, entrance examination registration form etc.)
- What is the deadline for applying and Supporting Evidence forms?

# Any Questions?



Please contact  
City of Wolverhampton Council Education Directorate  
Admissions & Appeals  
Civic Centre  
St. Peter's Square  
Wolverhampton  
WV1 1RR

Website: [www.wolverhampton.gov.uk/admissions](http://www.wolverhampton.gov.uk/admissions)  
Email: [school.admissions@wolverhampton.gov.uk](mailto:school.admissions@wolverhampton.gov.uk)  
Phone: 01902 551122.

Alternatively, speak to a member of  
the Year 6 team or SLT and we  
will do our best to help.