

Perry Hall Primary School
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Executive Headteacher
Miss R Kohli

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National Teaching School
designated by



**National College for
Teaching & Leadership**

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7th December 2020

Dear parent/carer

We are writing to inform you that Miss Lockley will be returning to her Year 1 teaching post following her maternity leave. Because of this, Mrs Heffernan will be leaving us.

Miss Lockley will be working Monday-Wednesday and Mrs Dodd will be working Wednesday-Friday. Both members of staff will be working online with your children up until Year 1's return to school. As your child is currently isolating at home, please could you make your children aware of these arrangements and prepare them for this change. There has been a thorough handover regarding your child's attainment and needs and we are looking forward to a smooth transition.

We would like to thank Mrs Heffernan for all of her hard work and dedication to the Year 1 team. She has been a valued member of the Perry Hall family and will be greatly missed by all.

If you do have any further questions, please do not hesitate to contact us.

Thank you for your continued support.

Yours sincerely

Miss Kohli
Executive Headteacher

