



17th January 2020

Dear Parent/Carer

As you may be aware, last week, Miss Lockley left her Year 1 teaching post in order to start her maternity leave. We wish her all the best and we are very excited for her.

We have ensured that the pupils of 1DL will have continuity of cover between now and Miss Lockley's return. Mrs Heffernan, who has already built good relationships with the class, will be covering the maternity leave. She will be working on a Thursday and a Friday and Mrs Dodd will be in school Monday-Wednesday. The children are fully aware of these arrangements. There has been a thorough handover regarding your child's attainment and needs and we are looking forward to a smooth transition.

If you do have any further questions, please don't hesitate to contact us.

Thank you for your continued support.

Yours sincerely

Miss Kohli

Executive Headteacher